

How to post a club ride.

Step 1

Go to the NBC site, and click on the Login button (upper right hand corner).

Enter in your email address, and your password, provided to you by the NBC webmaster.

Step 2

Once you're logged in, you will see a Welcome page. From there, you can click on the button called Launch Control Panel or just click on the link, on the left, that says Control Panel.

Step 3

Now you will see the form (on right), and at the top, it will say "Post Your Rides." Next, enter in your ride info.

Once you have enter in that data (not all the data is needed, it's up to you), click on the "Post and Save" button at the bottom. Your ride is now posted on the Ride Calendar. If you want to edit your post, just select it from the pull-down menu, and click on the Post and Save, to make the edits happen. If you want to delete your ride, click on the delete.

You can add as many rides as you would like. You can go back (using the pull-down menu) and change the date and time, so you don't have to re-enter all the info for another ride.

If you still have questions, please contact the NBC webmaster.

Thanks for leading rides.

